UNESCO is looking for a deputy editor and statistician for the UNESCO Science Report, which is due for release in the first quarter of 2021. The consultant will work under the direct supervision of the Editor-in-Chief of the report and will interact with service providers.

**BACKGROUND**

The UNESCO Science Report series enables governments, academia, the private sector, the media and other science watchers to monitor the evolution of science governance over time. Each quinquennial report provides a snapshot of the situation worldwide at a given time.

The 2021 edition will be examining science governance in the broad sense, paying attention not only to STI policies but also to other relevant policies and strategies: industrial policies, higher education policies, poverty reduction strategies, environment policies, climate change adaptation strategies, national strategies for specific fields of research, such as artificial intelligence, etc.

The consultancy will last 6 months. The contractor will be based in the Natural Sciences Sector at UNESCO headquarters in Paris for the duration of the contract.

UNESCO is committed to promote geographical distribution and gender equality within its Secretariat. Therefore, women candidates are strongly encouraged to apply, as well as nationals from non- and under-represented Member States. Persons with disabilities are equally encouraged to apply. Worldwide mobility is required as staff members have to serve in other duty stations according to UNESCO's geographical mobility policy.

UNESCO DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS.
REQUIRED QUALIFICATIONS

**EDUCATION**

- Advanced university degree

**WORK EXPERIENCE**

- At least 2 years of relevant professional experience required;
- Familiarity with one or more of the following fields: science, technology and innovation policy; economics; international relations; environmental policy; communication; journalism; editing; philosophy of science.
- Experience of working for the United Nations would be an asset.

**LANGUAGES**

The candidate must be fluent in English (to the level of a native speaker) and have at least basic knowledge of the French language. Knowledge of a third official UN language would be an asset.

**SKILLS**

- Excellent writing, research, statistical and analytical skills;
- Proficiency in MS Office, Excel and Acrobat Professional.

**TIMEFRAME**

The consultancy will last six calendar months. The contractor will be based in the Natural Sciences Sector at UNESCO headquarters in Paris for the duration of the contract. The contractor must be available to begin the consultancy by **Monday 2 November 2020**.

**SPECIFICATIONS**

i. contribute to finalizing the chapters that make up the *UNESCO Science Report*, including checking chapters for consistency; updating and revising text in light of global developments, such as in relation to Covid-19; and contributing to copyediting and proofing of the final consolidated manuscript;

ii. co-edit the essays on emerging issues: conduct requisite research and verify textual and graphic material; draft additional material, as necessary, in liaison with the relevant author(s); and copyedit and proof each essay before and after it has been laid out by the graphic designer;

iii. contribute to finalizing the report’s executive summary by compiling, drafting and editing relevant material, as necessary;

iv. analyse and illustrate the data from an original study on female entrepreneurs in Africa and co-write the final write-up of the study;

v. analyse and illustrate the data from an original study on trends in scientific publishing on 56 SDG-related topics and co-write the final report on the study;

vi. analyse and illustrate the data from an original study on trends in publishing for 10 cross-cutting strategic technologies;

vii. create data visualizations and co-create content for fact sheets on each of the 56 selected SDG-related topics;

viii. contribute to drafting the content for videos and the press kit; upload data content from the report to the website; and contribute to material for the website, such as summaries, thematic pieces and other articles;
ix. contribute to guest articles for partner websites, including Wikipedia; contribute to the press kit and internal and external briefings on the report content;

x. respond to requests for data and content clarification from readers of the UNESCO Science Report.

**COMPENSATION**

The contract would cover a period of six months for a fee of US$3,480 (about 3,000 euros) per month. The contractor would be expected to work full-time for UNESCO over this period. He/She would receive the corresponding payment at the end of each calendar month. The contractor would be expected to submit a monthly activity report.

**HOW TO APPLY**

The application must be in English and must contain the following information:

- Curriculum vitae
- A list of previous similar assignments
- At least two professional referees.
- Interested consultants to indicate ability and availability to undertake the terms of reference within the timeframe outlined above.

**Please submit your electronic application by Monday 10 August 2020 at the latest to:** s.schneegans@unesco.org

Please indicate your name and “Consultancy – USR 2021 – Assignment 1” in the subject line.