



# Checklist on the QPE policy revision process

to be completed by the pilot countries

Country: South Africa

Representatives' names: Norman Mphake

Please fill in the form below, based on the steps already taken or on your anticipations regarding the roll-out of the QPE policy revision process at national level. This will be useful to identify the strengths, weaknesses, opportunities and threats of the policy revision process for the forthcoming months and help the workshop participants to focus on responding to the specific needs of the QPE pilot countries.

QUESTIONS	REPLIES		COMMENTS
	YES	NO	
<b>Preparation to the QPE policy revision process</b>			
1	Has the current physical education framework (policies/ curricula) been analysed (in terms of strengths and gaps) prior to the participation in the QPE policy project?	✓	
2	Has the QPE policy package been thoroughly reviewed and analysed by the engaged stakeholders at national level?		✗
3	Did the engaged stakeholders have the opportunity to discuss together the content of the QPE policy package (Guidelines and Methodology) and raise potential questions to the UNESCO QPE focal points?		✗
4	Has the participation in the QPE policy revision process been formally announced at national level?		✗
<b>Engagement of the concerned stakeholders</b>			
5	Is the Ministry responsible for physical education engaged in somehow in the QPE policy revision process at national level?	✓	
6	Are there several Ministries engaged in/ and cooperating on the QPE policy revision process at national level (i.e. Ministry of Education, Ministry of Health, Ministry of Youth and Sport, etc.)?	✓	Department of Sport and Recreation South Africa
7	Has a common contact database been established for the QPE policy revision process, gathering the networks of all the stakeholders at national level?		✗
8	Have meetings already been organized between the different stakeholders engaged in the QPE policy revision process at national level (Ministry focal points, Lead country partner, National coordinator, etc.)?		✗
9	Have the roles of the engaged stakeholders been clearly defined from the start at national level?		✗
10	Has the national coordinator been selected through a transparent and consultative process (i.e. interview panel composed of a broad range of expert/ and at least 3 candidates interviewed)?	✓	
11	Has the selected National coordinator been presented to all engaged stakeholders in the QPE policy project at national level?		✗

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12	Have national coordinator's deliverables and/or other national reports been already uploaded the QPE UNESTEAMS platform?		×	
13	Has the list of the Steering Committee members been established according to a consensus?		×	
14	Has a list of potential members of the Technical Working Group already been established and experts from different areas (PE, health, curriculum drafting, etc.) been identified?		×	
15	Are the authorities responsible for the adoption of the revised QPE policy - and of the corresponding budgeted implementation plan - aware of/ engaged in the QPE policy revision process at national level?	✓		
<b>Establishment of a national roadmap</b>				
16	Has the generic QPE policy revision process timeline been adapted to the national context with concrete deadlines?		×	
17	Have concrete deadlines been established between the national coordinator and the other engaged stakeholders regarding the delivery of expected deliverables?		×	
<b>Ensuring a consultative and multi-participatory process</b>				
18	Have the Training workshop's notes shared by UNESCO HQ been adapted to the national context?		×	
19	Have the modalities of organization of the consultations been already considered?		×	
20	Have you already identified which categories of population from the civil society you would like to include in the policy revision process through consultations?		×	
21	Do you think that national associations and civil society individuals will be willing to be involved in the consultations?	✓		
22	Have you anticipated a strategy to contact those who should be consulted?	✓		
23	Have you contacted potential local partners/associations able to provide you with additional support during the policy revision process (logistical, intellectual, financial, etc.)?		×	
24	Have the necessary human and financial resources been secured from the start to enable a fully participatory process during the revision of the PE policy (i.e. notably for the organization of consultations, workshop, etc. with a broad range of audiences)?		×	
<b>Endorsement of the revised QPE policy</b>				
25	Has a strategy already been considered regarding the mobilization of funds dedicated to the implementation of the revised policy at national level?		×	

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Considering the above answers and your analysis of the roll-out of the policy revision process, which are, according to you, the existing or potential strengths, weaknesses, opportunities and threats<sup>1</sup> regarding the policy revision process to come in your country?

Strengths:

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Weaknesses:

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Opportunities:

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Threats:

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Would you need feedback on any specific aspect mentioned above during the workshop? If so, please explain.

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Would you like to share any advice lesson learnt on the policy revision process? If so, please explain.  
the life orientation workbooks which are currently being developed may accelerate the physical education agenda

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Please return the completed form to [m.leroy@unesco.org](mailto:m.leroy@unesco.org) by **Thursday 22 September COB** (Paris time). Thank you for your contribution.

<sup>1</sup> E.g. in terms of human/ financial/ logistical/ intellectual resources, internal procedures, risks of delayed implementation, opportunities of partnerships, in-kind contributions, etc.

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