



# Checklist on the QPE policy revision process

to be completed by the pilot countries

Country: Mexico

Representatives' names: Lucero Rodriguez and Selene Pacheco

Please fill in the form below, based on the steps already taken or on your anticipations regarding the roll-out of the QPE policy revision process at national level. This will be useful to identify the strengths, weaknesses, opportunities and threats of the policy revision process for the forthcoming months and help the workshop participants to focus on responding to the specific needs of the QPE pilot countries.

QUESTIONS	REPLIES		COMMENTS	
	YES	NO		
<b>Preparation to the QPE policy revision process</b>				
1	Has the current physical education framework (policies/ curricula) been analysed (in terms of strengths and gaps) prior to the participation in the QPE policy project?		✓	
2	Has the QPE policy package been thoroughly reviewed and analysed by the engaged stakeholders at national level?	✓		
3	Did the engaged stakeholders have the opportunity to discuss together the content of the QPE policy package (Guidelines and Methodology) and raise potential questions to the UNESCO QPE focal points?	✓		The engaged stakeholders have met several times with the national coordinator and discussed a variety of questions. Those that have not been resolved have been posed to UNESCO QPE focal points
4	Has the participation in the QPE policy revision process been formally announced at national level?		✓	The project is expected to be formally announced in the beginning of October
<b>Engagement of the concerned stakeholders</b>				
5	Is the Ministry responsible for physical education engaged in somehow in the QPE policy revision process at national level?	✓		The responsibility of physical education classes in Mexico is shared by the Ministry of Health and the National Sports Council. Both entities are part of the Steering Committee
6	Are there several Ministries engaged in/ and cooperating on the QPE policy revision process at national level (i.e. Ministry of Education, Ministry of Health, Ministry of Youth and Sport, etc.)?	✓		The Ministry of Health, the Ministry of Education, the National Sports Council and the Mexican Institute of Youth are engaged in the policy revision
7	Has a common contact database been established for the QPE policy revision process, gathering the networks of all the stakeholders at national level?		✓	The database is expected to be established in the beginning of October, once all members of the Steering Committee and Technical Working Group have been contacted and invited to the policy revision.
8	Have meetings already been organized between the different stakeholders engaged in the QPE policy revision process at national level (Ministry focal points, Lead country partner, National coordinator, etc.)?	✓		A total of 4 meetings and several phone calls have been held between the Ministry focal point (the Ministry of Health), the lead country partner (PAHO), UNESCO-Mexico and the National Coordinator
9	Have the roles of the engaged stakeholders been clearly defined from the start at national level?	✓		
10	Has the national coordinator been selected through a transparent and consultative process (i.e. interview panel composed of a broad range of expert/ and at least 3 candidates interviewed)?	✓		
11	Has the selected National coordinator been presented to all engaged stakeholders in the QPE policy project at national level?	✓		

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12	Have national coordinator's deliverables and/or other national reports been already uploaded the QPE UNESTEAMS platform?		✓	The first set of deliverables were expected to be uploaded by October 1st. However, they will not be uploaded until November 1st because a delay in the incorporation of the University in the policy revision.
13	Has the list of the Steering Committee members been established according to a consensus?	✓		The list of Steering Committee members was established in the last meeting between stakeholders. Potential members have already been invited to the policy revision.
14	Has a list of potential members of the Technical Working Group already been established and experts from different areas (PE, health, curriculum drafting, etc.) been identified?	✓		The list of potential members of the TWG was established during the last meeting between stakeholders held in August. Invitations will be sent shortly.
15	Are the authorities responsible for the adoption of the revised QPE policy - and of the corresponding budgeted implementation plan - aware of/ engaged in the QPE policy revision process at national level?	✓		Authorities have been invited to the policy revision as members of the Steering Committee
<b>Establishment of a national roadmap</b>				
16	Has the generic QPE policy revision process timeline been adapted to the national context with concrete deadlines?	✓		The national timeline has been uploaded to the UNESTEAMS platform
17	Have concrete deadlines been established between the national coordinator and the other engaged stakeholders regarding the delivery of expected deliverables?	✓		Stakeholders have discussed and agreed on the delay of the delivery of the first deliverable (national situation analysis) due to the delayed incorporation of the University
<b>Ensuring a consultative and multi-participatory process</b>				
18	Have the Training workshop's notes shared by UNESCO HQ been adapted to the national context?	✓		The national coordinator has reviewed the notes and presentations shared by UNESCO HQ and is currently working on the adaptation of these materials. based on the results of the desk review.
19	Have the modalities of organization of the consultations been already considered?	✓		Face-to-face/online/phone Interviews with key stake-holders have been considered. Additionally, ground-consultations using focus groups have also been discussed depending on the assigned budget.
20	Have you already identified which categories of population from the civil society you would like to include in the policy revision process through consultations?	✓		We have conducted a mapping of key actors and identified several government and population sectors that should be consulted.
21	Do you think that national associations and civil society individuals will be willing to be involved in the consultations?	✓		
22	Have you anticipated a strategy to contact those who should be consulted?	✓		We expect that members of the SC and TWG will facilitate contact with those who should be consulted.
23	Have you contacted potential local partners/associations able to provide you with additional support during the policy revision process (logistical, intellectual, financial, etc.)?		✓	We expect that these contacts will be facilitated by members of the TWG once they have been engaged with the policy revision.
24	Have the necessary human and financial resources been secured from the start to enable a fully participatory process during the revision of the PE policy (i.e. notably for the organization of consultations, workshop, etc. with a broad range of audiences)?	✓		Resources for the national workshop have already been secured, mainly the human and logistical resources needed to hold the workshop. As for the necessary resources for consultations, human resources have already been secured. Nonetheless, financial resources to conduct ground consultations have not been assigned. Therefore online/phone consultations have only been considered.
<b>Endorsement of the revised QPE policy</b>				
25	Has a strategy already been considered regarding the mobilization of funds dedicated to the implementation of the revised policy at national level?		✓	This issue has not been considered by stakeholders so far

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Considering the above answers and your analysis of the roll-out of the policy revision process, which are, according to you, the existing or potential strengths, weaknesses, opportunities and threats<sup>1</sup> regarding the policy revision process to come in your country?

**Strengths:**

We have ensured that members of the SC and TWG represent a wide range of actors among the government and civil society, which will not only facilitate the logistics for consultations and enrich the revision process, but will also provide a platform to set physical education as a priority at the national level and facilitate the implementation of the revised QPE policy. Stake holders have clarity on their responsibilities and have demonstrated their capability of coordinated work

**Weaknesses:**

The University has not been formally involved in the revision process. The University is not only a key player in the evaluation of the revised policy, but also in the roll-out of the policy revision. The University plays a central role in framing the PE policy situation by conducting a desk review and providing scientific, logistic and human resources for consultations and the national training workshop.

No other financial resources have been assigned to the project beyond the funds destined for the National Coordinator salary. This limits the capacity to conduct ground consultations and therefore enrich the national situation analysis. The deepness of this analysis will determine the capability of implementing the revised policy

**Opportunities:**

Involve a wider range of Civil Society Organizations in order to have more penetration on the consultation process? Identify local partners to facilitate ground consultations ~~among physical education faculty members and students, as well as preschool/elementary/secondary school parents and teachers?~~ Explore partnership with other governmental/societal entities to fund ground consultations? Consider a plan to mobilize funds for the implementation of the revised policy?

Engage those responsible for the concurrent education reform in order to ensure that the policy revision is considered in the reform.

**Threats:**

Given the educational reform happening in Mexico, the Ministry of Health is now the focus of attention and under considerable pressure. This situation could be a threat to the policy revision since it may deviate the attention or resources assigned to the project by the Ministry of Health. This Ministry is a cornerstone for the good implementation of the revised policy.

Would you need feedback on any specific aspect mentioned above during the workshop? If so, please explain.

When will the University be incorporated to the project? Is there a budget assigned for the University? If there is, of how much? (We need to plan ahead on the consultations and evaluations).

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Would you like to share any advice lesson learnt on the policy revision process? If so, please explain.

Administrative processes may take much longer than expected. It is better to plan ahead for these delays.

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Please return the completed form to [m.leroy@unesco.org](mailto:m.leroy@unesco.org) by **Thursday 22 September COB** (Paris time). Thank you for your contribution.

<sup>1</sup> E.g. in terms of human/ financial/ logistical/ intellectual resources, internal procedures, risks of delayed implementation, opportunities of partnerships, in-kind contributions, etc.

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