

International Consultancy

Terms of Reference

Date Issued: 6th Nov 2019

Functional Title: International Consultant (Junior-level)

Organizational unit: UNESCO Phnom Penh Office, Cambodia

Duty Station: Phnom Penh, Cambodia

Duration of the contract: 6 months

Start Date: As soon as possible

Deadline for applications: 19th November 2019, 5 p.m. Phnom Penh time

I. Background

The prison number “S-21” in the area of the former Tuol Sleng High School in Phnom Penh, Cambodia was one of the interrogation and extermination centers during the regime of “Democratic Kampuchea” (1975-79). In 2010, the “Extraordinary Chambers in the Courts of Cambodia” (ECCC) delivered their verdict on the prison’s former director Kaing Guek Eav, aka “Duch”, for crimes against humanity and war crimes. At S-21, now the Tuol Sleng Genocide Museum, numerous Cambodian people were systematically tortured and murdered on the killing field of Cheung Ek.

Today, the Tuol Sleng Genocide Museum archives constitute the most complete existing documentary picture of the Democratic Kampuchea prison system which was a fundamental part of the regime under which millions of people lost their lives. In 2009, the archives of Tuol Sleng Genocide Museum were recognized as World Documentary Heritage of international significance and were inscribed on the UNESCO Memory of the World International Register.

In the framework of UNESCO’s Tuol Sleng Genocide Museum Archives Preservation and Digitization (TSGMAPD) Project, up to now, approximately 750,000 pages were preserved and half million digitized. The project aims to support efforts to promote a place for peace-education and education of human and cultural rights, for sustained progress and development. In this context, now that original archives have been preserved and digitized, there is a need to present them in an authentic manner, especially to reach out to the younger generations of people born after the regime of Democratic Kampuchea.

A Consultant is required to support in working closely with project partners to provide technical assistance in development and dissemination of high-quality Information, Education, and Communication (IEC) materials to enable a wider audience to engage with the S-21 archives. The consultant will also support in documentation and advocacy of project outputs, and other related tasks outlined below.

II. Assignments

Under the overall authority of UNESCO's Country Representative to Cambodia, and in close consultation with the TSGMAPD project team in UNESCO Phnom Penh Office, the Expert shall undertake the following tasks:

1. Working closely with the project team, provide support and technical assistance for effective implementation of project activities.
2. Conduct research on Khmer Rouge history, particularly in relation to the "S-21" detention center; provide technical assistance to project partners in innovative content-development and quality control, for development and dissemination of high-quality information, education and communication products, related to the S-21 archives, through a conflict-sensitive approach.
3. Design, develop and draft news articles and advocacy material to ensure that project initiatives are circulated widely, across various platforms, including social media and project website.
4. Assist in preparing project progress and monitoring reports, and support in preparation of the final progress report for the project.
5. Provide support in pursuing linkages with a wide range of partners, related to the project objectives and overall goals, to enhance outreach and sustainability of project outputs.
6. Undertake any additional tasks and responsibilities as assigned by the Country Representative, and project team.

Deliverables:

The Consultant will submit monthly progress reports detailing the following:

1. Progress made in II.1, including technical assistance provided to project team for effective implementation of activities.
2. Progress made in activities II.2 and II.3, including technical assistance provided to project partners for development of IEC materials, and advocacy materials developed for the project.
3. Progress made in activities II.4, with update on preparation of project progress reports, and final project report.
4. Progress made in activities II.5 – II.6, including specific activities undertaken to support project team in pursuing linkages with relevant partners, and tasks completed if assigned by the Country Representative.

The final monthly progress report will including a summary on overall progress made in activities II.1 – II.6.

Qualifications / Requirements:

Education: University degree in Media, History, Public-Policy, Social-sciences, or a related field.

Experience: Prior experience in development of communication products, such as Information, Education and Communication (IEC), and advocacy materials, including videos, written-pieces / articles, etc. is required. Sound understanding of Cambodian history, particularly the Khmer Rouge period, is required. Understanding of UNESCO's Communication and Information (CI) sector work, particularly UNESCO's Memory of the World Program is an added advantage.

Language: Excellent written and spoken English. Khmer language would be an asset.

Competencies:

- Excellent interpersonal and communication skills, result-oriented and ability to work independently. High level of professionalism is required.
- Capacity to work under tight deadlines combining good teamwork spirit along with strong ability to take initiative and ability to maintain effective working relationship with people of different nationalities and cultural backgrounds.
- Sensitivity to the cultural context of the country.
- Excellent communication skills, both written and spoken in English. The candidate must possess strong interpersonal and communication skills.

Apply To:

Interested applicants should submit the following:

- (1) Updated Curriculum Vitae (CV)
- (2) Cover Letter explaining motivation and prior relevant experience
- (3) Financial proposal for undertaking the assignment, including proposed fee for undertaking the assignment
- (4) Applicants are required to provide two references along with their application, for reference checks.

Applications should be submitted via Email to < pnp.recruitment@unesco.org > within the deadline (19th November 2019, 5 p.m. Phnom Penh time).

The subject of the application email should be "International Consultant (Junior-level) – TSGM project"

UNESCO is committed to promoting gender equality, therefore, women candidates are strongly encouraged to apply.

Only short-listed applicants will be contacted.