

Title: Senior Education Specialist/Coordinator (Gender at the Centre Initiative Technical Team)
Domain: Gender analysis, planning, management and monitoring of education
Grade: P-5
Post Number: 6SNIEP0052PA
Organizational Unit: UNESCO- International Institute for Educational Planning (IIEP-Pôle de Dakar)
Duty Location: Dakar, Senegal
Type of contract: Project Appointment
Length 2 years with possibility of extension subject to availability of funds and satisfactory performance.
Annual salary: **USD 87 108** net annual base salary plus a variable annual post adjustment of **USD 31 968**
Deadline (midnight, Paris time): **30 November 2019**
Applications to be sent to: gci.coordinator.dakar@iiep.unesco.org

UNESCO Core Values: Commitment to the Organization, Integrity, Respect for Diversity, Professionalism

Organizational Setting

Pôle de Dakar is the International Institute for Educational Planning's (IIEP) Africa-based office located in Dakar, Senegal. IIEP is a UNESCO specialized institute with a mandate to strengthen Member States' capacity to plan and manage their education systems. IIEP Pôle de Dakar, is renowned for its cutting edge educational sector analyses and supports African countries in developing realistic and credible education sector analyses and plans in support of the Education 2030 agenda, an essential part of the 2030 Agenda for Sustainable Development.

Through a capacity development approach, IIEP Pôle de Dakar contributes to the creation of diagnostic analyses, sector plans and pedagogical tools. In concert, these contribute to more relevant and sustainable educational policies across Africa. IIEP Pole de Dakar is also actively involved in applied research and tool development in educational policy, planning and management in Africa. For more information about its activities please follow this link [Pôle de Dakar](#).

In addition to an attractive salary and benefits package, IIEP continuously seeks creative ways to motivate, energize and grow its people by providing meaningful work and learning opportunities.

Overview of the functions of the post

Under the overall authority of the Director of IIEP and the direct supervision of the Head of IIEP Pôle de Dakar, and within the framework of IIEP's Medium-Term Strategy, the incumbent provides day-to-day management and overall leadership of the technical team for the multi-stakeholder Gender at the Center Initiative (GCI). The incumbent provides strategic guidance and technical support to the eight Member States in the GCI: Burkina Faso, Chad, Mali, Mauritania, Mozambique, Niger, Sierra Leone and Nigeria. This entails the design and implementation of country-specific interventions and activities across multiple GCI countries. Responsibilities include policy dialogue with senior government officials, promoting country leadership in GCI, and coordination with financial and technical partners, all to advance gender-responsive education sector planning. The incumbent supports governments in addressing the main challenges to meeting national, regional and international commitments on gender equality. He/she will collaborate with IIEP colleagues to mainstream a gender perspective in all our work, from data collection and analysis, to policy and strategy formulation and monitoring and evaluation. This work contributes directly to the UNESCO Gender Priority and IIEP's commitment to supporting gender-responsive educational planning.

More specifically, the incumbent will be assigned the following tasks:

1. Identify and recommend a consistent strategic vision for advancing gender-responsive education sector planning in GCI countries, based on consultation with IIEP partners (Members States, donors, external institutes, etc.)
2. Manage the work of the GCI technical team and supervise the work on GCI by a team of Professional and General Service staff.
3. Coordinate IIEP efforts to Member States on the design and implementation of gender-responsive education sector analyses and sector plans.
4. Ensure a capacity development approach infuses all technical support to GCI countries. This may include the offer of training, coaching, and other means.

5. Contribute to the monitoring, evaluation and learning agenda of the GCI, coordinating with other members of the GCI.
 6. Lead policy dialogue with the highest authorities to advise on strategic policy choices with respect to gender issues.
 7. Strengthen the awareness, knowledge, and skills of IIEP staff on integrating gender in education planning and management, through joint missions and work sessions, peer coaching and advising, the development of guidance materials, and participation in staff meetings.
 8. Contribute to the implementation of IIEP Pole de Dakar's training, research and development initiatives, particularly with gender expertise.
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Competencies

The successful candidate will be required to demonstrate the following competencies:

Managerial Competencies

- Driving and managing change
- Strategic thinking
- Making quality decisions
- Building partnerships
- Leading and empowering others
- Managing performance

Core competencies

- Accountability
- Communication
- Teamwork
- Innovation
- Results focus
- Planning and organizing
- Knowledge sharing and continuous improvement

For detailed information about UNESCO's core competencies please follow this link [UNESCO Competency Framework](#)

Required Qualifications

Education

- Advanced university degree (Master's degree or equivalent) in a social science, economics, management, development studies or similar field.
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Work experience

- Minimum ten (10) years of progressively responsible relevant professional experience in the fields of education, planning and management of education systems of which preferably 5 years acquired at international level.
- Minimum five (5) years of experience in analyzing gender disparities and means to address them through education, preferably in Sub-Saharan Africa.
- Experience in conducting education policy dialogue, preferably in Sub-Saharan Africa.

Skills and competencies

- Demonstrated leadership, management and organizational skills.
- Demonstrated knowledge of African education systems.
- Demonstrable knowledge of techniques for education policy analysis or educational planning.
- Expertise in designing interventions to address gender disparities in education.
- Ability to undertake regular missions, especially in diverse and challenging contexts.
- Demonstrated ability to establish and maintain partnerships and to ensure high-level coordination and cooperation with internal and external stakeholders.
- Proven ability to lead, manage and motivate staff and teams and to maintain effective working relationships in a multicultural environment.
- Excellent interpersonal and communication (written and oral) skills.
- Ability to communicate effectively, persuasively and to provide intellectual leadership to guide team and staff.

Languages

- Excellent knowledge of English and French.
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Desirable Qualifications

Education

- Advanced university degree (Ph.D. or equivalent degree) in education, social sciences or related field.

Skills and competencies

- Knowledge of statistical techniques.
- Management of a multi-donor initiative.

Language

- Knowledge of Portuguese.
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Assessment

A written assessment exercise followed by a competency-based interview may be used to evaluate qualified candidates.

How to apply

To apply, please send together, your CV in ([UNESCO format](#)), your letter of motivation and [the compulsory questionnaire](#) to: gci.coordinator.dakar@iiep.unesco.org

Please note: Only CVs in the UNESCO format will be considered

Important: Please indicate « Senior Education Specialist, P5 » in the subject line of your email message. The deadline for applications is **30 November 2019 at midnight (Dakar time)**.

Benefits and entitlements

UNESCO's salaries are calculated in US dollars. They consist of a basic salary and a post adjustment, which reflects the cost of living in a particular duty station, as well as exchange rates. Other benefits include: 30 days annual leave, family allowance, home travel, education grant for dependent children, pension plan and medical insurance. More details can be found on the [ICSC Website](#)

Please note that UNESCO is a no-smoking Organization.

UNESCO is committed to promoting geographical distribution and gender equality within its Secretariat. Therefore, women candidates are strongly encouraged to apply, as are nationals from non- and under-represented Member States. Persons with disabilities equally are encouraged to apply.

UNESCO applies a zero tolerance policy against all forms of harassment.

UNESCO DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS